

# Admissions Policy for Raine's Foundation School for the Academic Year 2018-19



Raine's Foundation School is an all ability co-educational school for girls and boys aged 11-19. The School is rightly proud of its long tradition of achievement within a Christian ethos and welcomes pupils from all faiths and those with none. Our aim at Raine's is to ensure that all our pupils can be the best they can be every day, ensuring they achieve their potential in all aspects of life.

## Raine's Foundation School Scholarships

Raine's is proud of its achievements in languages, sports and mathematics. The school therefore provides scholarships for new pupils who show a talent in these subject areas. Scholars will engage in a programme of activities, that include competitions, residential trips, specialist extra tuition from expert professionals and early entry to exams. This will be for the duration of a scholar's time at the school and subject to satisfactory progress and ongoing commitment to their scholarship programme. A pupil with talent is one who we identify as being able to benefit from teaching in a specific area or who demonstrates a particular capacity to succeed in that area.

## Application and Admissions Arrangements

To apply for a place at Raine's Foundation, parents must name the school as one of their preferences on their home local authority's Common Application Form. The Governing Body is responsible for admission decisions and the school can admit up to 150 pupils to its Year 7 each September. **All pupils will be admitted if there are 150 or fewer applications.**

## Pupil Ability Banding

Raine's Foundation has adopted the Local Authority's policy of pupil ability banding to ensure that the school achieves a balanced intake. Your primary school will notify you of your child's band of ability in early September. This is determined from standardised reading and mathematics tests that your child would have taken in the Summer Term of Year 5. The results of the tests are used to assign your child to one of four ability bands ranging from Band A to D. D is the highest. If your child's primary school is not in Tower Hamlets then their band will be determined by a teacher assessment.

## Oversubscription Criteria

The available 150 places are divided across four bands of ability with each band normally admitting between 37 and 38 pupils. If there are more applicants than places available in any band the places will be allocated as follows:

- a. Looked after children, previously looked after children who have been adopted (or become subject to child arrangement orders or special guardianship orders) immediately following having been looked after (See Note 1).
- b. Up to 16 places (4 in each band of ability) for children who satisfy our scholarship criteria based on an aptitude for a modern foreign language; maths or sport. Please refer to the Scholarship Application Procedure on page 3 for more information.
- c. Children who will have brothers or sisters attending Raine's Foundation school at their time of entry (see Note 2)

- d. Children whom the Governors accept have an exceptional medical or social need for a place at Raine's Foundation School. (See Note 3).
- e. Children living nearest to the main entrance of the school, measured in a straight line to the school's main gate on Approach Road, using the local authority's computerised map. (See Note 4)

**Note 1:** A "looked after child" is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989)

**Note 2:** This includes a half-brother or sister, adopted brother or sister, step-brother or sister or the child of the parent/carer's partner.

**Note 3:** This includes the parents' carers' or other family members' medical conditions and the family's social needs. Parents must complete the relevant section on the local authority's application form and attach reports from a suitable professional (e.g. a doctor or social worker) to support the application. The reports must be received by **31 October 2017** Applications under this category are determined by the Admissions Committee of the School's Governing Body.

**Note 4:** In the case of more than one child having the same distance, a decision will be made by drawing lots. This will be carried out on behalf of the Admissions Committee by an independent person in the presence of an independent witness.

### Application Procedure for Scholarships

Raine's offers three different scholarships; Modern Foreign Languages, Sport and Mathematics.

#### (i) Modern Foreign Languages or Sport

Scholarships in Modern Foreign Languages or Sport are used for admission purposes. Eight places (two in each band of ability) will be available for pupils who demonstrate an aptitude for a modern foreign language. Eight places (two in each band of ability) will also be available for applicants who demonstrate an aptitude for sport. Aptitude tests will be administered separately and where the minimum standard for the test is reached the places will go to the 2 highest scores within each of the four bands of ability. If fewer than 2 children qualify to be admitted in any band the unused places will be filled by applicants in adjacent bands, where possible. In the event of a tie between two or more candidates priority will be given to the child who lives nearest the school.

To apply for a place under the Scholarship criterion a parent must complete the school's scholarship application form as well as name Raine's Foundation as one of their preferences on their home local authority's Common Application Form. The (SAP) school's scholarship application form and accompanying leaflet can be obtained from the Raine's Foundation School Website:

<http://rainesfoundation.org.uk/scholarships>.

The closing date for scholarship applications is **30<sup>th</sup> September 2017**. You must complete and submit your supplementary form by this date. The aptitude assessments will take place on **Saturday 14<sup>th</sup> October 2017**. You will be informed when you should bring your child to the school provided you have completed and submitted your supplementary form by the closing date.

The aptitude assessments will be organised by the School's Scholarship Co-ordinator. It is expected that the assessments will last for approximately 2 hours and will be appropriately staffed throughout.

The language aptitude assessment is designed to test a child's natural language and linguistic aptitude not their prior knowledge. The sports aptitude assessment does not require a child to have prior sports training or experience of playing a particular sport. The test will be for aptitude in sport and will not be concerned with technical ability or previous sporting achievement.

Parents will receive a letter notifying them of the outcome of their child's ranking from all taking part in the test by **Friday 22<sup>nd</sup> October 2017**. If you do not receive a letter by that date then please contact the school. This ranking may inform your choice of schools but should not be viewed as a guarantee that your child will be offered a scholarship place.

#### (ii) Mathematics Scholarship

Mathematics Scholarships are offered to pupils who demonstrate a talent for Mathematics. They are NOT used for admission purposes. Prospective students are only eligible to apply for a Mathematics Scholarship if and when they have received a formal offer of a place at Raine's Foundation School i.e. after 1st March in the Year of entry to Year 7.

The Mathematics Scholarship application form will be included with the school's offer letter sent on the **1<sup>st</sup> March 2018**. The aptitude assessment tests will be held in the Spring and Summer terms whilst the pupils are still in Year 6 of primary school. They will be organised by the Head of the School's Mathematics Department and will be supervised by the School's Scholarship Co-ordinator. The assessment test will last approximately one hour. Parents are invited to support their child's application with an open reference on their child's Mathematical potential from a teacher or independent tutor. Parents are also invited to provide a supporting statement to show how they believe their child could benefit from Raine's Foundation School's Mathematics Scholars Programme.

Decisions will be taken by a panel consisting of Head of Mathematics Department, Headteacher and a Raine's Foundation Governor. Parents will be informed in writing of the outcome of their mathematics scholarship application before the end of June.

For more information on the Mathematics Scholarship, please visit Raine's Foundation website: <http://rainesfoundation.org.uk/scholarships>.

## **Children with Statements of Special Educational Need or Education, Health and Care Plan**

Children with a Statement of Special Educational Needs or Education, Health and Care Plan naming Raine's Foundation School have an automatic right of entry irrespective of the number of available places.

### **Multiple Births**

If only one place is available for more than one child, who are twins or of a multiple birth within the same family, the School is able to admit above numbers.

### **Co-ordinated admission arrangements**

Raine's Foundation School is part of the locally agreed co-ordination scheme and the timescale for applications to be received and processed are those agreed with the local authority.

### **Late applications**

The Governors will consider late applications in accordance with the procedure in the Tower Hamlets local authority co-ordinated scheme as published in its 'Ready for Secondary School' brochure.

### **Waiting list**

If there is no place available at the School, parents/carers may have their applications placed on the School's waiting list. In the event of a vacancy the above oversubscription criteria will be applied in order to determine the offer of places. Names are removed from the list at the end of each academic year and those wishing to remain on the waiting list will need to reapply.

### **Appeals**

Parents who are not offered a place for their child have the right to appeal to an independent appeal panel. All appeals are handled for Raine's Foundation School by Tower Hamlets local authority. Parents wishing to appeal can obtain an appeal form from the Local Authority's Pupil Services Team.

### **In-Year admissions**

Applications for In-Year admission must be made to the local authority's Pupil Services Team on the 'In-Year' application form available from the School office or from Pupil Services.. The local authority will refer the application to the School which will inform the applicant whether or not a place can be offered as well as advise the local authority of the outcome.

### **Fair Access Protocol**

Raine's Foundation School is committed to taking its fair share of vulnerable children who are difficult to place, in accordance with the local authority's Fair Access Protocol. Accordingly, outside the normal round of admissions, the Governing Body is empowered to give absolute priority to a child where admission is requested in agreement with both of the Governing Body and the Diocese for the current admission year. The Governing Body has this power even when admitting such a child would exceed the School's normal admission number.



**SCHOLARSHIP APPLICATION FORM (SAF) for Raine's Foundation School Modern Foreign Language or Sports Scholarships Only:**

Please complete and return this supplementary form to the school by **Friday 29<sup>th</sup> September 2017**. Please do not send any supporting material/certificates of aptitude and/or ability, as we are unable to take them into consideration. You **must** also include Raine's Foundation amongst your preferences when you submit your Common Application (secondary transfer) Form to Tower Hamlets local authority or your home local authority, if you do not live in Tower Hamlets.

Child's Forename		Surname	
Date of Birth: ( _____ / _____ / _____ )		Gender (boy or girl)	
Parent/Guardian Name			
(1)		(2)	
Tel No (home):		Tel No (mobile):	
Email:			
Child's Home Address:			
_____			
_____			
_____ Post Code: _____			
Primary School and its address:			
_____			
_____ Post Code: _____			
Language Scholarship <input type="checkbox"/>		Sports Scholarship <input type="checkbox"/>	
(Please tick the box for your chosen scholarship)			

I wish my child to take the Scholarship Aptitude Test and that she/he will be to attend the school on the **14<sup>th</sup> October**. I understand that I will receive information on my child's ranking by Friday 20<sup>th</sup> October 2017 (If you do not receive a letter by that date then please contact the school). I further understand that this ranking may inform my choice of schools but should not be viewed as a guarantee that my child will be offered a scholarship place.

Signed \_\_\_\_\_ (Parent/Guardian) Date \_\_\_\_\_

Please return your completed registration form to: Clerk to Admissions Committee, Raine's Foundation School, Approach Road, London, E2, 9LY.